



Taking Care of Business



Practical Sensible advice on all compliance matters and Business Management Systems, ISO compliance
Management Systems • Monitoring Service • Principal Design Consultancy • Training



The Safety Department

The Safety Department Ltd is a resource in all areas of risk management, providing sensible solutions which can be practically applied in order to reduce suffering and loss as a result of industrial accidents, incidents and ill-health.



All of our consultants and advisors are trained and competent having completed NEBOSH qualifications or the equivalent as a minimum, many are chartered members of the Institution of Occupational Safety & Health (IOSH) and all have years of industrial experience.

The Safety Department Limited hold the following accreditations and affiliations.

All consultants:

- Hold NEBOSH Qualifications
- Are members of Chartered Institute of Occupational Safety and Health (CMIOSH)
- Are Members or Fellows of the International Institute of Risk and Safety management (FIIRSM).
- CDM consultants or Principal Designers as members of the Association for Project Safety (CMAPS)
- Registered with the HSE Consultant Register (OHSCR)

The company partners with training providers who are accredited for the provision on training on behalf of:

- IOSH
- NEBOSH
- CIEH
- Construction Skills (CITB) – Site Safety Plus Package (SMSTS, SSSTS, HAS)
- The Engineering Construction Industry Training Board (ECITB)



Contact us to find out why we're the preferred safety and risk consultants for so many companies: call 020 4542 0924 or email info@thesafetydept.com

Our Services

● Occupational Health and Safety Department

Outsource your H&S department and get a fully developed Health and Safety Management systems that are kept under constant review, regular company audits, premises inspections, updates and newsletters, advice and assistance with pre-qualification questionnaires, tenders and SSIP accreditations.

● Your Health and Safety Advisor

Accurate advice and assistance will be available for all your H&S Management needs, with easy access to the information you need when you need it most. Your H&S Management systems will be updated regularly and you will be appointed a named H&S advisor who will give you assistance when you need it.

● Your Project Safety Advisor

We act as principal designer and principal design consultants for construction projects either directly for construction clients or through appointment by designers or contractors. Adding the vital additional resources to ensure your projects are designed and managed safely. We can undertake design reviews, train the design team, issue notifications, review construction phase plans, assess competence. All in full compliance with the Construction (Design and Management) Regulations.

We act as H&S advisors for contractors and principal contractors all over the country, from shop fitting to major infrastructure projects we assist the construction team with the construction phase plan, site set up, site inspections and audits.

● Your Training Department

We can help you to identify your training needs, develop your training matrix and deliver training in our training facilities based in the Southwest and Midlands or we can come to your offices or site to deliver training. We provide a range of bespoke and nationally recognised courses a range of courses face to face and/or online.

● Your Eyes and Ears

Our inspection and monitoring services can provide invaluable feedback through a range of active monitoring. Practical and compliant monitoring through site inspections, safety surveys, company audits. These can be provided as part of the H&S Management system. The Safety Dept Ltd will act as your H&S department but they can also be ordered independently if you need extra resource or just want a snapshot to help measure performance.

In addition to these services we also provide:

- Sensible health and safety advice and solutions
- Specialist Inspection services – Work equipment and scaffold inspection services
- Portable appliance testing services
- Accident investigation
- Asbestos related consultancy



Why outsource to The Safety Department Ltd



● Value for money

Our system saves our customers approximately thousands per year in health and safety associated expense. Average employment package for 1 full time, fully qualified health and safety manager - circa £65,000.00 per annum. The value for a company being compliant is worth a whole lot more.

● Ease of use

Our system is designed with you in mind. It is tailored to your exact requirements. It is user-friendly and legally compliant with immediate effect.

● Competency

Your system will comply with international standards (ISO45001) and our consultants are professionally qualified and experienced in Health and Safety management. You get the full support and backing of a team of highly trained professionals.

● Development

We ensure that by working together you benefit not only from the immediate services but from the development and learning process.

● We are part of your team

24/7 access to professional advice. We act as your H&S department.

● Peace of mind

You and your staff and visitors are protected and their well-being is placed where it ought to be – As part of your everyday business.

● Value for Money

Working with The Safety Department not only do you get the above benefits but you should also see:

- Fewer accidents
- Reduced legal liability
- Lower insurance premiums

We offer bespoke services within the framework of a range of tailored packages to suit your business needs.

Our safety management services as Your Safety Department provide a fully developed, legally compliant and up to date health and safety management system which is maintained and kept up to date this includes:

- The company policies on all matter relating to Health and Safety
- The arrangement and organisation of the company, including responsibilities at each level
- The specific procedures the company uses or will adopt to ensure the policies are carried out
- All the forms, registers and records required to administer a functioning safety management system

If all you need is access to a safety advisor you can take advantage of our more streamlined H&S advisors service allowing you to request additional services as and when required.

The Safety Department Policies and procedures are produced after detailed review of the company's organisation and arrangements and are tailored to incorporate safety systems into the company processes.

"A very professional approach to H&S - Organised flexibly to fit around our very unpredictable working patterns and presented on a level specific to our needs. Basically, a professionally tailor made programme designed to suit our specific needs. Nothing was too much trouble."

Svitzer Wijsmuller

"The Safety Department always proved competent, interesting and experienced tutors for NEBOSH Diploma and Certificate level courses. Feedback from candidates proves that the courses are thought provoking and effective."

Faculty of Engineering, Bristol University



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Inspection Services

For multi sited organisations we provide the most comprehensive site monitoring service available; site inspections should form an integral part of any auditing process and the ongoing education and training of our client's staff. We treat them as such.

- We start by checking in with the management.
- We review the available safety documentation and lines of communication including working procedures and risk assessments and those of any contractor's that are currently on site, we make constructive comments and recommendations as necessary.
- We will then carry out an inspection of the working area with the senior representative and discuss the current health and safety situation.
- Having done so, we then complete a site report. Evaluating all safety aspects of the site and comment on those items which do not reach the statutory minimum, the standard laid down in the company H&S Policy or compliance with the procedures and risk assessments.
- All items are then discussed with the senior staff on the spot, sensible and practical solutions are suggested and a time scale for remedial action is agreed.

- The site is then given a rating allowing management to monitor the progress of the site in terms of health and safety.
- Reports are generated using iPad based inspection software and we will email a copy of the initial report on site.
- Reports are then emailed back to the client and including any relevant photographs and an action plan of issues requiring attention.

Audits and inspections are conducted using the latest iAuditor technologies backed up with mobile communications systems giving clear indications of positive areas and areas requiring improvement.

Full management system audits of the company are also carried out using the same technology and consist of several planned audit meetings each year to ensure appropriate levels of scrutiny are applied to the company's safety management system, Implementation, communications, coordination and competencies.





Training

Our tutors know their subjects and communicate energetically. Our training courses are the critical link between the health and safety programme you have adopted and those it is meant to benefit most — your employees.

Our Training Programmes provide:

- Competitively priced courses tailored to suit your objectives and geared to every level of knowledge.
- Flexible scheduling to allow training to take place at a time and venue convenient to you.
- Comprehensive course notes distributed at the end of each course.
- Certificates of attendance or achievement are issued to all delegates for all courses.
- Our training programme service means that our professionals can assist your human resources department by developing an appropriate training programme for all your staff ensuring that your training is provided on time and within budget by our professional training management team.

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"The Safety Department Ltd have been instrumental in supporting the implementation of our safety policy – providing a proactive professional tailor-made service."

Port Manager, Milford Haven

"By the way we had a site and project managers meeting at Cannock this week that was attended by the Operations Director and Contracts General Manager during the H&S section I asked for feedback on all training courses attended. The response to your SMSTS course was excellent both on content and presentation."

**Nigel Vann, QA / Health & Safety Manager.
Elliott Modular Division**

"Really enjoyed the training course. The instructor delivered the material very enthusiastically and professionally."

SMSTS course comment



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